



Staff Senate

Minutes from Staff Senate Monthly Meeting of November 5, 2019
Location: Newcomb Hall, South Meeting Room
Time: 11:00 AM – 1:00 PM

AGENDA

1. Senate Announcements
2. Kathleen Jump, Senior Writer, Dept. of Safety and Security - LiveSafe App feedback
3. Staff Senate Internal Survey Results
4. Constituent Engagement Ideas and Working Groups
5. Senate Discussion of Vision, Mission, and Goals

Item 1: Senate Announcements

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- C'ville Discover Speaker Series Lecture, School of Continuing and Professional Studies
 - Topic: The Ukraine Crisis, East and West
 - Professor Yuri Urbanovich
 - Thursday, Nov. 21 from 6:30 – 7:30 p.m. at Zehmer Hall
 - Event is free
 - Safety and Security Night Walk
 - Safety committee walks grounds to assess physical safety conditions (i.e. lighting, pathways, emergency phones, sidewalks)
 - Tuesday, Nov. 12
 - Senators asked to complete survey
https://virginia.az1.qualtrics.com/jfe/form/SV_9ppBBGNbxHUC8ND
 - Suggest areas for walk
 - Identify issues to examine
 - Upload photos, maps, or diagrams
 - Share with constituents

Item 2: Kathleen Jump, Senior Writer, Dept. of Safety and Security - LiveSafe App feedback

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- Highlights
 - Free, available on the App Store

- Great for families because it can be used anytime, anywhere
- Designed to put all safety resources in one place
- Feature: Report a Tip
 - User can communicate with police
 - Not for 911, more for tips and concerns
- Feature: Emergency Call
 - Can be used anywhere in the world to dial the equivalent of 911
- Feature: Resources
 - Gives you all the University's resources in one place
 - Includes status boards for Academic and Health Systems, which includes closings and schedule alterations
- Feature: Safewalk
 - User can invite someone from their contacts to walk virtually with him
 - App leaves breadcrumbs where user has walked
 - Person who is walking with the user does not have to have the app – they get a text from you with a URL
- Feature: Geospacing
 - The app can geospace users in a specific area and notify them if there is an event or emergency
 - Users must allow Location Services all the time to benefit from this service
- Feedback from Senators
 - Currently there are ADA accessibility issues with the app; these have been reported to LiveSafe
 - Easy to download and use
 - Reporting a tip and calling the non-emergency number are equivalent, but reporting a tip can be anonymous and user can attach a photo
 - Location data goes to LiveSafe, not UVA
 - You can now text 911 without LiveSafe
- More information at <https://safetyandsecurity.virginia.edu/mobile-safety-app>

Item 3: Staff Senate Internal Survey Results

- What do you hope the Staff Senate will accomplish this year?
 - Prioritization and specific, achievable goals
 - Communication within the Senate and with the University community
 - Benefits, specifically health and retiree health
 - Staff Senate's role solidified within University
 - Constituent communications
- What are the top issues/areas of concern for your constituents?
 - Parking
 - Benefits/specifically health benefits
 - Salary & student/part-time wage gap
 - Connection to the University/feeling valued/belonging/autonomy
 - Retirement/retirement insurance
- What speakers would you like to have us invite?
 - Sustainability

- Top university leaders
- Valuable resources for staff
- HR/benefits
- Parking and Transportation
- Speakers asking for feedback or wanting to partner with Senate to get stuff done

Item 4: Constituent Engagement Ideas and Working Groups

- In Person Interactions with Constituents
 - Large Events
 - High visibility Staff events, once in the Spring and once in the Fall
 - Staff Senate “Expo” (food & drinks provided)
 - Town Hall events
 - Happy Hour / Ice Cream social event
 - Invite Staff to Staff Senate meetings twice per year
 - Small Groups
 - “Meet Your Senator” brown bag sessions
 - Senators speaking at Staff meetings
 - Visit face to face with staff
 - Special interest meetings
- Better Awareness of Ongoing/Completed Work
 - Encourage constituents to review Meeting Minutes and newsletter
 - Communicate solutions that Working Groups develop so they can be expanded to other areas with the same issues
 - Annual report on issues brought up during Constituency Corner
 - Progress tracking of ongoing Working Groups
 - Bulletin board
 - Advertise Staff Senate website
 - Blog
 - Provide feedback from the working groups back to the larger Senate
- Ways to Collect Constituent Ideas/Concerns
 - Digitally
 - Reddit style idea generation
 - Feedback form on Staff Senate
 - Website
 - Note at the top of meeting minutes requesting feedback
 - Qualtrics, survey tool
 - Non-Digitally
 - “Meet Your Senator” brown bag sessions
 - Senators speaking at Staff meetings
 - Visit face to face with staff
 - Special interest meetings
- Following Through with Constituency Corner Topics
 - Follow through with Working Groups
 - Dedicate time at the beginning of the meeting for Constituency Corner
 - Provide feedback from the working groups back to the larger Senate

- Senators voted on their phones, ranked the above options for constituent engagement from most to least important
 - Preliminary results (before absentee ballots) for working groups
 - 1. Better Awareness of Ongoing/Completed Work
 - Leader: Heather Landes, hal4ca@virginia.edu
 - 2. Collecting Constituent Concerns/Ideas Digitally
 - Leader: Kendall Howell, klh3t@virginia.edu
 - 3. Following Through with Constituency Corner Topics
 - Leader: Patrick Clark, pac9ve@virginia.edu
 - People not in Staff Senate can be a part of working groups

Item 5: Senate Discussion of Vision, Mission, and Goals

- What will the Staff Senate look like in the next 15 years?
- Vision
 - Proposed Vision: To facilitate influential and valued partnerships between staff and the University community
 - Feedback
 - Add something about how the Senate represents staff
 - Switch “facilitate” to “establish” or “cultivate”
 - What’s the action? What is the purpose of the partnerships?
 - What are other Staff Senates doing at other schools?
 - Three pillars: staff, students, and faculty
 - Add something about Staff Senate being the voice of the staff
 - Desire for PR work to make Staff Senators points-of-contact for staff
 - Let talents of Staff Senate members be better known for better collaboration
- Mission
 - Proposed Mission: As a representative voice, Staff Senate continually advocates for the integration of staff within University governance and affairs
 - Feedback
 - Include part about doing what is in the staff’s best interest
 - What is the definition of “governance and affairs?”
 - Make statement bolder or more flowery?
 - Difference between staff and leadership?
 - Include part about diversity
 - Add something about Staff Senate being the voice of the staff
 - Use strong verbs and make statement more intense and bold
 - Add part back in about advancing the university as a whole
 - Replace “integration” with “inclusion”
- Goals
 - To be discussed at next Staff Senate Meeting
 - Proposed Senate Goals
 - Connecting with executive leadership

- President, EVPs, BOV
- Consistent meetings with J.J. Davis
- Increase value of Staff Senate both internal and external to the University
 - Increase visibility of said value
 - Improve marketing and PR efforts
 - Promote past Staff Senate actions that benefited the UVA community
- Continually improve engagement and participation as a senator
 - Membership and elections innovations
 - Improved connection with constituents
- More productive/impactful monthly meetings
 - Move to a position where speakers come to the Staff Senate meetings to specifically seek feedback or ideas.
 - Meeting structure innovations

Final Comments:

- Committee Meetings
 - University Partnerships
 - Time: Last Tuesday of every month from 3:30 – 4:30 p.m.
 - Location: Newcomb Hall, Room 164H
 - Advocacy
 - Time: First Wednesday of every month from 11 a.m. – 12:30 p.m.
 - Location: 315 Old Ivy Way, Suite 215
- Senator Actions
 - Connect with constituents
 - Respond to the UVA Night Tour survey at https://virginia.az1.qualtrics.com/jfe/form/SV_9ppBBGNbxHUC8ND
 - Follow-up on any actions identified for Mission/Vision/Goals
- Next Staff Senate Meeting
 - Time: December 3, 2019 from 11 a.m. – 1 p.m.
 - Location: Newcomb Hall South Meeting Room