

## Staff Senate Committee Meeting Minutes

Minutes from Staff Senate Meeting #5 on January 15, 2019

Location: Newcomb Hall South Meeting Room

Time: 11 AM to 1 PM

### AGENDA

1. Interim Senator Coordinator Position w/ Amy Muldoon
2. Debrief from Ours to Shape December discussion w/ Adam Griggs and Kristie Smeltzer
3. "Constituency Corner" w/ Melissa Goldman and Kristine Nelson
4. Task Force on Community Partnerships and Announcement of Special Meeting w/ Louis Nelson, VP
5. Chairs Summit Panel Build Up w/ Rachel Kiliany
6. Guest Speaker: President Ryan

### ITEM ONE

*Amy Muldoon*

*Two Interim Senator Coordinators*

Addressed issue of mid-year vacancies and remaining duties related to holding elections.

- Changed to annual elections with appointment of interim senators, which remedies any mid-year vacancies. Interim Senator Coordinators:
  - Can contact Patrick Wood @ [wpw9r@virginia.edu](mailto:wpw9r@virginia.edu) to show interest in position;
  - Serve no more than one year;
  - Attend all monthly meetings;
  - Are appointed by executive committee;
  - Report to Membership Director;
  - Workload is evenly distributed through year with emphasis on "welcoming new Senators."

Question: How many times has this issue surfaced?

Answer: Eight people have changed positions or left UVA.

### ITEM TWO

*Kristie Smeltzer & Adam Griggs*

*Debrief of Ours to Shape December Discussion*

Prompted discussion points for addressing topics with President Ryan. Conversation prompts included:

- Staff matter and are integral to service at UVA;
- Staff bring unique perspective to various committees and working group;
- How do we better recognize staff accomplishments and share those stories;
- How do we create professional development opportunities for staff?

### **ITEM THREE**

*Melissa Goldman & Kristine Nelson*

*Constituency Corner*

Goals include:

- Bring constituency voice directly to Staff Senate table;
- Utilize the breadth of representation;
- Establish process and guidelines.

Call for working group mini-proposals for topics on membership, advocacy, and University partnerships. Melissa Goldman and Kristine Nelson demonstrated the new process live with entire group on topics of education benefits for dependents, staff receiving compensation when teaching for credit, and addressing the relationship of certain benefits, such as parking, with an established living wage.

### **ITEM FOUR**

*Louis Nelson*

*Task Force for University – Community Partnerships*

How can UVA better deploy its relationship with the community, specific to greater Charlottesville area. Task force met through December and January to understand concerns, which may include:

1. Land use and affordable housing;
2. Is Charlottesville an affordable city under certain income;
3. Health care;
4. Transportation.

Soon to launch perspective program for community to give input on seven confirmed topics. Task force will identify, clarify, and inform goals as they regularly report back to President Ryan. Housekeeping, groundskeepers, and recycling will have individual opportunities to speak directly to committee and constituency group at table.

Seven themes will be decided and made public. The Staff Senate can respond in person during meeting scheduled for February 6 at 1:30 PM. Charged to develop individual report based on Staff Senate feedback. Staff Senate should talk through priorities with constituents beforehand and during. Louis Nelson reiterated that participation is both in person at established meetings, as well as virtually at individual's convenience.

Question: How many participants of UVA Community are staff? And will participation be public?  
Answer: Two faculty. Yes, it will be public.

## **ITEM FIVE**

*Rachel Kiliany*

*Chairs Summit Panel Build Up*

Representative Bodies include:

- Staff Senate
- General Faculty Council
- Faculty Senate
- Student Council
- Graduate & Professional Council
- Medical Center Team Members Council

Staff Senate will “kick start” at February meeting with opportunity to ask questions about work overlap, roles across the University, and more. Additional questions may include:

- How will groups communicate with constituents? How can we unify communication style among Senators;
- What are current priorities and largest accomplishments? Interested in consolidating a report from all parties?
- Where do you see largest opportunities for working with Staff Senate?
- What are lessons learned on largest accomplishments?
- How do you decide when it’s time to reach out beyond internal group?
- How can we streamline efforts on unified goals?
- What subcommittees exist?
- How can we also answer these questions for our own group?

## **ITEM SIX**

*President Ryan: Guest Speaker*

High-Level Priorities for First Year:

- Planning Execution
  - Develop Strategic Plan and funding plan by June;
  - Northern Virginia opportunity analysis for both Divisions. Take advantage of new ideas rather than co-locate, which could weaken existing efforts;
  - Emmet / Ivy corridor, Fontaine Research Park, and perhaps the West Complex; How can we develop a new “crossroads” for University to utilize shared space;
  - Improving student recruitment, advising, and admission, in particular Financial Aid;
  - Preparing for Capital Campaign, which will publicly launch in October.
- Leadership / Governance
  - Complete leadership team and get them working together;

- Collaborate with BOV to align work with emerging University strategic plan.
- Culture
  - Strengthen culture of collaboration;
  - Create plan for UVA-community relations, including employees;
  - Engender a sense of the trust in administration and optimism about future.

*Future Items of Note*

- Guest Speaker: Carla Williams, Director of Athletics
- Chairs Summit Leadership Panel
- Professor Andrew Mondschein, Department of Urban and Environmental Planning
- Constituency Corner