



**Minutes from Staff Senate Monthly Meeting of October 22, 2015**

Location: Zehmer Hall

Time: 11:00 AM — 1:00 PM

Attending: *See pages following minutes.*

Meeting Summary

|  |   |
|--|---|
| <b>Welcome and Announcements</b> ..... | <b>Amy Muldoon</b> , Co-Chair                                       |
| <b>Facilitators</b> .....              | <b>Sarah Collie</b><br>Assistant VP, Organizational Excellence      |
|  | <b>Mary Brackett</b><br>Senior Associate, Organizational Excellence |
| <b>Updates</b>                         |   |
| Diversity Dialogues.....               | <b>Amy Muldoon</b> , Co-Chair                                       |
| UVa Human Resources (UHR) .....        | <b>Monica Petrich</b> , UHR   |
|  | <i>[Submitted post-meeting]</i>                                     |

Welcome and Announcements

- **Amy Muldoon**, Co-Chair

Feedback from After-Meeting Survey

As planned, Senate members were surveyed after the last meeting. Here is a representative sample and the response from the Executive Committee:

**Meeting too jammed packed**

*Yes, we agree! Next year, only UHR will present so there is more time for internal Staff Senate business*

**Food/refreshments at meetings**

*No budget right now, but please bring your lunch with you! (Lunch time is the only time that works for people who work different shifts.)*

**Speakers and time for questions**

*20 minutes for presentation and 10 minutes for questions.*

*When the speaker exceeds the allocated time, we don't have time for questions.*

*Therefore, we will try to make speakers aware of the time limits.*

**Benefits Update from UHR**

*We recommended more time for this presentation next year.*

**More dialogue needed in meeting**

*Some meetings will be more internally focused (we will have 3 working meetings this year) and some will be a bit more guest speaker heavy. We will keep this in mind and continue to let us know how we are doing*

**Room Arrangement**

We agree that it was *not* good. We are working with Newcomb to come up with a better arrangement.

Please continue to respond to the meeting evaluation surveys!

**Sarah Collie and Mary Bracket — Goal Setting**

Amy introduced Sarah Collie and Mary Brackett from [Organizational Excellence](#) who facilitated the remainder of the session with the aim to have each committee produce goals.

Summary of Goal Setting

Clearly articulated short-term *and* long-term goals will...

- Allow all of you to see your success and to celebrate it.
- Allow the Senate to talk to the University community about the specific objectives we have achieved.
- Set a strong foundation for each committee, not just for this year but for future years.

## Updates

- Diversity Dialogues
  - A series of workshops where students, faculty, and staff engage in dialogues on topics related to diversity and inclusion
  - November 5th and 6th
  - Schedule and registration: <http://diversitydialogues.virginia.edu/>

- UVa Human Resources (UHR)

**Monica Petrich** [updates submitted post-meeting]

1. There are two new informational videos that Joanne Hoagland launched for benefits open enrollment. One is on all benefits options and features a helpful checklist; the

other reviews the basic plan/HSA. Videos are located on the [Benefits@ web page](#); click on '[Open Enrollment 2016](#)' to view the video.

2. Total Rewards Discount Program books are due to arrive on Grounds Oct. 21. All faculty/staff will receive a book via interoffice mail in the week or so after that. The [web site](#) is up if employees want to start taking advantage of the discounts already in place. Download the Total Rewards Discount Program [mobile web application](#) to get access to your discounts on your tablet or smartphone.

We are very excited to offer this program in partnership with the Medical Center and while this is just our first year we have high hopes for this program going forward. To that end we welcome feedback and suggestions, including how we can improve the program in years to come.

3. All faculty and staff are invited to complete an online financial education survey to help us get a read on the financial topics most important to our employees; this October we are asking everyone to participate in a [Financial Fitness Checkup](#). This quick [on-line assessment](#) will measure your financial health and provide you with a financial fitness score. This data will help us understand the financial knowledge, attitudes, behaviors and well-being of our employees in order to shape a powerful financial wellness program. Look for your survey email on October 19. Complete the Checkup to be entered into a drawing for a \$500 retirement savings plan contribution!
4. For those who want the [Hoo's Well](#) reward they have until Oct. 31 to complete the self-assessment, and if they are already participating in the fitness challenge, to enter their workouts.
5. The [flu shot schedule](#) is posted and we encourage everyone, including temp/wage colleagues in their offices, to take advantage of this free opportunity to protect themselves from the flu.

The meeting concluded on time at 1:00 PM.

Next Meeting:

**Thursday, November 19, 2015**

**Alumni Hall, Ballroom**

Speakers:

**Tom Katsouleas**

Executive Vice President and Provost

**Jennifer Atkins**

Compensation Program Manager, UHR

**Staff Senate Meeting Attendance - OCTOBER 22, 2015**

| <b>Schools/Business Unit</b>   | <b>Senator</b>     | <b>Attended?</b> | <b>Alternate</b>     | <b>Attended?</b> |
|--|--------------------|------------------|----------------------|------------------|
| <b>Athletics &amp; IM Sports</b>   | Schnell, Brett     |                  | Davis, Becky         |                  |
| <b>Audit/Compliance/Emergency/Police/Treasury</b>                                      | Berry, Scott       |                  | Castle, Molly        | Yes              |
| <b>Business Operations/ Dining/ Housing/ Parking/ Printing/ Bookstore</b>              | Garwood, Cindy     |                  | Hunter, Katrina      |                  |
|  | Peek, Kathy        | Yes              |                      |                  |
| <b>College of Arts &amp; Sciences</b>  | Stein, Maggie      | Yes              | Lamb, Jennifer       |                  |
|  | Zylstra, Mieke     | Yes              | Short, Rachel        |                  |
| <b>Curry School</b>  | Rhea, John         | Yes              | Kiley, Ryan          |                  |
| <b>Darden School</b>   | Weissman, James    | Yes              | Skriloff, Nick       | Yes              |
| <b>Engineering School</b>  | Cornell, Jan       | Yes              | Mauler, Jennifer     |                  |
| <b>Facilities Management</b>   | Bryant, Brett      | Yes              | Taylor, Duane        |                  |
|  | Campbell, Tony     | Yes              | Shifflett, Molly     | Yes              |
|  | Wenger, Jessica    | Yes              | Kevin Lawrence       |                  |
|  | Werlitz, Norman    | Yes              | J.R. Richardson      |                  |
|  | Stinnie, George    | Yes              | Smith, Jamel         |                  |
|  | Thompson, Tosh     |                  | Covington, Richard   | Yes              |
|  |                    |                  | Rose, Reggie         |                  |
| <b>Finance/ Comptroller/ Budget/ Architect/ Procurement/ Real Estate/ Gov Re</b>       | Doran, Chris       | Yes              | Galasso, Lynn        |                  |
|  | Ludwick, Michael   | Yes              | Hoffman, Kobby       |                  |
| <b>Frank Batten School</b>   | Crombie, Amanda    | Yes              | Bainter, Hannah Rose | Yes              |
| <b>Human Resources Central &amp; HR Development</b>                                    | Small, Michelle    | Yes              | Ober, Diane          | Yes              |
| <b>Information Technology: CIO/ ITS/ Communication Services</b>                        | Buynak, Arlene     |                  | Cuadros, Pat         | Yes              |
|  | Hyder, Brandy      | Yes              | Townsend, Tony       |                  |
| <b>Law School</b>  | Morris, Sherry     |                  | Bennett, Holly       |                  |
| <b>Library Services (excludes Health Sciences Library)</b>                             | Corey, Bill        | Yes              | Amico, Lorenza       |                  |
| <b>McIntire School</b>   | Amos, Brandy       | Yes              | Ehrenberg, Peggy     |                  |
| <b>Office of Advancement (includes Development Office &amp; Radio Station)</b>         | Davidson, AJ       | Yes              | du Pont, Westley     | Yes              |
| <b>President's Office (includes Diversity &amp; Equity, EOP, Communications, and M</b> | Adkins, Lee Ann    | Yes              | Prailey, Tammy       |                  |
| <b>Provost</b>   | Henriksen, Melissa | Yes              | Carter, Nyshae       |                  |
|  | Muldoon, Amy       | Yes              | Rem, Anna            | Yes              |
| <b>School of Architecture</b>  | Goldman, Melissa   | Yes              | Smith, Cynthia       |                  |
| <b>School of Continuing &amp; Professional Studies</b>                                 | Merryman, Kelly    |                  | Shugart, Dannelle    | Yes              |
| <b>School of Medicine</b>  | Cross, Tina        | Yes              | Guy, Penny           | Yes              |
|  | Harris, Amanda     | Yes              | Logan, Elida         |                  |
|  | Johnson, Andrea    | Yes              | Clarke, Jill         |                  |

Staff Senate Meeting Attendance - OCTOBER 22, 2015

| Schools/Business Unit   | Senator         | Attended? | Alternate         | Attended? |
|---|-----------------|-----------|-------------------|-----------|
|   | Kriigel, Nancy  |           | Blough, Elizabeth | Yes       |
|   | Stepanski, Mary | Yes       | Sullivan, Diane   |           |
|   | Yowell, Leslie  | Yes       | Kish, Alex        |           |
|   | Foster, Sandra  |           | Strickler, Edward | Yes       |
| School of Nursing   | Marsh, Della    | Yes       | Oswalt, Jackie    |           |
| Student Affairs / Student Health                                      | Murray, Sandi   | Yes       | Eckert, Tim       | Yes       |
| VP for Research (Environmental Health & Safety, Comparative Medicine) | Peairs, Bill    | Yes       | Mathes, Donna     | Yes       |
| Ex-Officio  | Morris, Nina    |           |                   |           |
|   | Newsome, Eric   |           |                   |           |